

## Research Assistant (RA)

### Number of vacant positions: 2

The BRAC James P Grant School of Public Health (BRAC JPGSPH) at BRAC University was established in 2004 as an educational and research institution focusing on the integral areas of teaching, research, and services. The goal of the school is not only to impart knowledge but also to act as a centre of excellence in knowledge creation through research and training that connects with practice.

Centre for Non-communicable Diseases and Nutrition (CNCDN), BRAC James P Grant School of Public Health, BRAC University, in partnership with BRAC implementing a study titled “Baseline and Endline Evaluation for Strengthening Community Clinics and Char-based Healthcare Access with Remote Maternal Services”. The project aims to enhance the quality and efficiency of services at community clinics and to improve access to maternal and child health care services in remote char areas.

To support this research project, we are looking for Research Assistants (RA) who will be responsible for conducting and transcribing qualitative interviews at study sites in Bangladesh. Details are stated below:

### Job Responsibilities

1. Conduct qualitative interviews including Key Informant Interviews (KIIs), In-depth Interviews (IDIs), and Focus Group Discussions (FGDs) and observation
2. Transcribe qualitative interviews
3. Maintain data collection equipment such as recorders
4. Submit travel and other bills as per instructions
5. Participate in regular team meetings
6. Carry out any other duties related to the research project as requested by the supervisor

### Requirement

- Bachelor's degree in Anthropology or a related discipline from a recognized university
- Experience in qualitative research
- Proficiency in using digital recorders for field data collection
- Strong communication and writing skills in both English and Bangla
- Willingness to stay and work anywhere in Bangladesh (rural/urban areas)

**Workstation:** Kurigram, Nilphamari, Manikganj, and Sirajganj

**Salary:** 30,000 BDT per month. All actual costs incurred during field visits will be reimbursed.

**Contract duration:**

1 month (extendable/transferable to other projects, subject to availability of funds and performance).

**How to apply:**

Interested candidates are advised to submit their applications by sending their CVs to [cncdn@bracu.ac.bd](mailto:cncdn@bracu.ac.bd) by **September 1, 2025**.

Please mention **Application for Research Assistant, CNCDN** in the subject line of your email.

Only short-listed candidates will be invited for the interview.

All tests and interviews will be held in Dhaka.

BRAC JPGSPH regrets to inform you that it is not liable to reply to all the submitted applications.